Appointment of Locum Consultant In Gynaecology with a Special Interest in Reproductive Medicine and Surgery (4PA)

Post to commence as soon as possible for six months in the first instance.

Post Reference No. 180-LOCON-2424

Cambridge University Hospitals NHS Foundation Trust
Addenbrooke’s Hospital
Hills Road, Cambridge
CB2 0QQ

Medical Staffing: ☏ 01223 254551
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### SECTION 1  
**Job Description – General Details**

<table>
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<th><strong>Title:</strong></th>
<th>Locum Consultant In Gynaecology with a Special Interest in Reproductive Medicine and Surgery</th>
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<tr>
<td><strong>Location:</strong></td>
<td>Cambridge University Hospitals NHS Foundation Trust</td>
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<tr>
<td><strong>New or Replacement Post:</strong></td>
<td>Part-time post 4 PA’s (replacement)</td>
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<tr>
<td><strong>Prime responsibility:</strong></td>
<td>To provide high-quality clinical care to patients presenting with problems relating to Reproductive Medicine and Surgery, as part of a team of consultants</td>
</tr>
<tr>
<td><strong>Accountable to:</strong></td>
<td>Medical Director</td>
</tr>
<tr>
<td><strong>Reports to:</strong></td>
<td>Divisional Director for Division E and Clinical Director for Obstetrics and Gynaecology</td>
</tr>
<tr>
<td><strong>Works with:</strong></td>
<td>Consultants in Gynaecology and Reproductive Medicine, Clinical Manager and other members of the Obstetrics and Gynaecology Department. Other consultant colleagues and the senior management of the hospital</td>
</tr>
</tbody>
</table>
| **Key tasks:**      | • The clinical responsibilities will include management of patients referred for termination of pregnancy, menstrual disorders, and early pregnancy complications.  
                     • To share with colleagues responsibility for the day-to-day management of gynaecology and reproductive medicine patients.  
                     • To actively participate in both departmental and Trust matters concerning Clinical Governance and audit.  
                     • To have responsibility for ensuring active participation in continuing medical education (CME). |
**SECTION 2  Person Specification**

<table>
<thead>
<tr>
<th>Entry Criteria</th>
<th>Essential</th>
<th>Desirable</th>
<th>Assess by</th>
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</table>
| Qualifications            | • Entry on GMC Specialist Register; eligible for entry on Register or within six months of receipt of Certificate of Completion of training (CCT) at time of interview | • MRCOG or equivalent.  
                                 |                                                                           | • Entry on GMC Specialist Register  
                                 |                                                                           | • PhD or MD (by thesis)                                      | A         |
| Standards                 | Thorough knowledge and understanding of GMC standards in Good Medical Practice including: | • Professional integrity and respect for others: capacity to take responsibility for own actions and adopts a supportive approach towards others; capacity to adopt a corporate approach even if this is against personal views or preferences. Displays honesty, integrity, awareness of confidentiality and ethical issues. | A, I, R   |
|                           | • good clinical care                                                       |                                                                           |           |
|                           | • maintaining good medical practice                                        |                                                                           |           |
|                           | • good relationships and communication with patients                       |                                                                           |           |
|                           | • good working relationships with colleagues                               |                                                                           |           |
|                           | • good teaching and training                                               |                                                                           |           |
|                           | • professional behaviour and probity                                       |                                                                           |           |
|                           | • delivery of good acute clinical care                                     |                                                                           |           |
| Professionalism           | • Professional integrity and respect for others: capacity to take responsibility for own actions and adopts a supportive approach towards others; capacity to adopt a corporate approach even if this is against personal views or preferences. Displays honesty, integrity, awareness of confidentiality and ethical issues. | A, I, R   |           |
| Clinical skills           | • Clinical training and experience equivalent to that required for gaining UK CCT in Obstetrics & Gynaecology. | A, C, I, R                                                             |           |
| Specialty specific skills related to the post | • Ability to provide full range of medical and surgical treatment for women requesting Termination of Pregnancy  
                                 | • Ability to independently manage gynaecological emergencies, including early pregnancy problems  
<pre><code>                             | • Understanding of the law relating to the Termination of Pregnancy Act | A, C, I, R |
</code></pre>
<table>
<thead>
<tr>
<th>Entry Criteria</th>
<th>Essential</th>
<th>Desirable</th>
<th>Assess by</th>
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</thead>
</table>
| Commitment to clinical governance / improving quality of patient care | **Clinical governance**: demonstrates awareness of good decision making. Awareness of own limitations. Track record of engaging in clinical governance: reporting errors, learning from errors.  
**Audit**: experience of audit.  
**Teaching**: experience of supervising undergraduates, junior doctors and other staff; ability to teach clinical skills  
**Research**: ability to apply research outcomes to clinical problems; ability to critically appraise published evidence | | A, I |
| Communication skills | **Effective communication skills**: ability to communicate effectively (written and oral) with colleagues, patients, relatives, GPs, nurses and other agencies  
**Empathy and sensitivity**: ability to listen and take in others’ perspectives; caring approach to patients | | A, I |
| Personal skills | **Supports CUH values**: evidence of work behaviour that demonstrate CUH values of kind, safe and excellent  
**Team working**: ability to develop effective working relationships on an individual and multi-disciplinary basis with all levels of staff; an awareness of own limitations and when to ask for help; receptive to appropriate challenge  
**Corporate responsibility**  
Ability and willingness to work within the Trust and NHS performance framework and targets: a corporate player who can work effectively with those who may express strong opposing views  
**Leadership**: ability to take responsibility and demonstrate leadership when appropriate. An understanding of and ability to demonstrate your ability to:  
- empower others  
- lead through change  
- influence strategically  
- demonstrate innovation and problem solving abilities  
**Organisation & planning**: ability to cope with and effectively organise the workload of a Consultant | | A, I, R |
<table>
<thead>
<tr>
<th>Entry Criteria</th>
<th>Essential</th>
<th>Desirable</th>
<th>Assess by</th>
</tr>
</thead>
<tbody>
<tr>
<td>COPING WITH PRESSURE:</td>
<td>ability to work effectively under pressure and cope with setbacks; ability to maintain composure and set high standards of behaviour when under pressure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROBLEM SOLVING:</td>
<td>evidence of an enquiring and critical approach to solving work problems</td>
<td></td>
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</tr>
<tr>
<td>SERVICE IMPROVEMENT:</td>
<td>ability and drive to use information and experience to improve the clinical service; ability to adapt and respond to changing circumstances to improve patient care</td>
<td></td>
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<tr>
<td>EQUALITY AND DIVERSITY:</td>
<td>promotes equality and values diversity</td>
<td></td>
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<tr>
<td>UNDERSTANDING OF THE NHS:</td>
<td>Good knowledge of the structures and culture of the NHS. Roles, responsibilities and relationships across the MDT and the multi-professional team</td>
<td></td>
<td>A, I</td>
</tr>
<tr>
<td>COMMITMENT TO ONGOING PROFESSIONAL DEVELOPMENT:</td>
<td>Learning and personal development: demonstrates interest in the specialty required for the job. Demonstrates a commitment to maintaining professional skills and knowledge relevant to the job (see notes). Demonstrates engagement in appraisal. Self-awareness and ability to accept and learn from feedback.</td>
<td></td>
<td>A, I</td>
</tr>
</tbody>
</table>

**Key:**
A=application form/CV; I=interview; C=other documented evidence e.g. certificate/exam; R=references

All candidates must have demonstrable skills in written and spoken English that are adequate to enable effective communication about medical topics with patients and colleagues, which could be demonstrated by one of the following:

- applicants have undertaken undergraduate medical training in English
- applicants have scores in the academic International English Language Testing System (IELTS) or equivalent equal to those required for recruitment to MMC specialty training programmes.

If applicants believe that they have adequate communication skills but are unable to demonstrate this by one of the examples listed in the bullet points above, alternative evidence must be provided.
SECTION 3: Responsibilities and Expectations of the Role

3.1 Clinical
(a) Provision with Consultant colleagues of a service to Cambridge University Hospitals (CUH), with responsibility for the prevention, diagnosis and treatment of illness, and the proper functioning of the department;
(b) out-of-hours responsibilities, including participation in Consultant on-call rota where applicable;
(c) cover for colleagues’ annual leave and other authorised absences;
(d) participating in medical audit, the Trust’s Clinical Governance processes and in CPD;
(e) where it is agreed between the parties, work on behalf of CUH such as domiciliary consultations, or services provided by the Trust for other agencies, e.g. the prison service. (This excludes work done under direct arrangements between an individual Consultant and a third party, e.g. Category 2).

3.2 Education and Training
(a) Professional supervision and management of junior medical staff;
(b) responsibilities for carrying out teaching, examination and accreditation duties as required and for contributing to undergraduate, postgraduate and continuing medical education activity, locally and nationally;
(c) if appropriate the post-holder will be named in the contract of junior staff as the person responsible for overseeing their training and as an initial source of advice to such doctors regarding their careers;
(d) all Consultant staffs are encouraged to undertake a formal “Training the Trainers” course.

3.3 Research
(a) Involvement in research, please refer to Section 5.5 for further information about research within the Department.

3.4 Leadership/Management
(a) To act in a professional manner and as a role model to other staff members;
(b) to perform your duties to the highest standard with particular regard to efficient and effective use of resources, maintaining quality and commitment to drive improvements;

3.5 Professional
(a) To accept personal accountability for own clinical practice and to work at all times within the GMC’s Good Medical Practice and Leadership and Management for all doctors;
(b) to promote and adhere, at all times, to CUH policies and procedures;
(c) to work within the Trust’s policies and procedures, accepting that the resources available to the Trust are finite and that all changes in clinical practice, workload or developments requiring additional resources must have prior agreement with the Trust;
(d) to accept corporate responsibility to work effectively and positively within the Trust performance framework to meet Trust targets;
(e) to participate in professional continuing medical education; study leave is provided for this purpose, and the appointee will be entitled to apply to the Trust Study Leave Committee for a contribution to funding of this activity;

(f) a willingness to undertake additional professional responsibilities at local, regional or national levels.

3.6 General Compliance

(a) To comply with all Trust Policies and Procedures, with particular regard to

- Risk Management
- Health & Safety
- Information Governance
- Confidentiality
- Data Quality
- Freedom of Information
- Equal Opportunities

(b) All staff have a responsibility to comply with the current infection prevention and control policies, procedures and standards and ensure they have received an annual update on infection prevention and control issues including hand hygiene. All staff should practice and encourage appropriate hand hygiene and act professionally to ensure the hospital environment is clean, safe and tidy;

(c) to perform your duties to the highest standard with particular regard to effective and efficient use of resources, maintaining quality and contributing to improvements;

(d) to follow all the Trust Security policies and procedures and be vigilant to ensure the safety and secure environment for care;

(e) all staff that have access to or transfers any data are responsible for those data, it must be kept secure and they must comply with the requirements of the Data Protection Act 1998 and the common law on confidentiality. All data must be kept in line with the Trust’s policies and procedures. Data includes all types of data i.e. patient, employee, financial, electronic, hard copies of printed data or handwritten data etc;

(f) the post holder is responsible for data quality and complying with the policies, procedures and accountability arrangements throughout the Trust for maintaining accuracy and probity in the recording of the Trust’s activities;

(g) the Trust is committed to carefully screening all staff who work with children and vulnerable adults. This appointment is therefore subject to a satisfactory Disclosure and Barring Service Disclosure of the appropriate Level if required;

(h) all staff will receive training on Child Protection - Safeguarding Children Policies and Procedures as part of Induction and annual updates, this will equip the post holder with the knowledge of what you will need to do if you have concerns about the welfare of a child/young person under aged 18;

(i) participate in an annual Job Planning and Appraisal for Consultant and medical staff;

(j) to uphold the Trust Values and Behaviour standards;

(k) perform any other duties that may be required from time to time.

Every post holder can make a difference to a patient’s experience. You will come across patients as you walk around the hospital; we rely on all our staff to be helpful, kind and courteous to patients, visitors and each other.
SECTION 4: Job Plan and Timetable

4.1 Job Plan

A formal job plan will be agreed between the appointee and their Divisional Director or agreed delegate, on behalf of the Medical Director, three months after the commencement date of the appointee and will be effective from the commencement date of the appointment.

The job plan for the first three months will be based on the provisional timetable shown below.

The Job Plan will then be reviewed annually. The Job Plan will be a prospective agreement that sets out a consultant’s duties, responsibilities and objectives for the coming year. It should cover all aspects of a consultant’s professional practice including clinical work, teaching, research, education and managerial responsibilities. It should provide a clear schedule of commitments, both internal and external. In addition, it should include personal objectives, including details of their link to wider service objectives, and details of the support required by the consultant to fulfil the job plan and the objectives.

4.2 Provisional Timetable

The following provides scheduling details of the clinical activity and clinically related activity components of the job plan which occur at regular times in the week. Agreement should be reached between the appointee and their Divisional Director or agreed delegate with regard to the scheduling of all other activities, including the Supporting Professional Activities.

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>AM</td>
<td></td>
<td></td>
<td></td>
<td>Admin/Out patients TR clinic</td>
<td>Put patients TR clinic</td>
</tr>
<tr>
<td>PM</td>
<td></td>
<td></td>
<td></td>
<td>Out patients TR clinic</td>
<td>Theatre</td>
</tr>
</tbody>
</table>

4.3 On Call Availability

There is no on call commitment
5.1 Introduction

The Department of Obstetrics and Gynaecology is based in The Rosie Hospital, situated on the Addenbrooke’s Hospital site. The Unit provides gynaecological and maternity services to local and regional populations.

We provide both general and specialist gynaecological care for local women, and act as a tertiary referral centre for a wider regional area. Specialist services include Urogynaecology, reproductive medicine and sexual and reproductive health. We work closely with colleagues in Gynaecological Oncology, who are part of Cancer Division.

Dedicated outpatient facilities for gynaecology are provided within the Rosie Hospital, including facilities for outpatient hysteroscopy, Urodynamics and Colposcopy. An Early Pregnancy and Emergency gynaecology Unit located within the Rosie Hospital admits patients between 8 am and 8 pm on weekdays, with the Addenbrooke’s Emergency Department being used at other times. Gynaecology inpatient beds are provided in a self-contained ward in the Rosie Hospital and inpatient and day case operating is carried in a modern theatre suite in Addenbrooke’s Treatment Centre. Facilities there include a modern purpose-built laparoscopic operating theatre and 23-hour stay.

Cambridge IVF is the only comprehensive NHS assisted conception facility in the East of England. This brand-new state-of-the-art service is located in a modern three-storey building approximately 1 ½ miles from the main Addenbrooke’s campus. It is easily accessible from the motorway system and by public transport and has its own dedicated car and cycle park and excellent access to park and ride services. This purpose-built facility comprises laboratory and theatre facilities on the ground floor and consultation rooms and offices on the first floor. Excellent staff facilities and a pleasant layout make this a calm and efficient place for patients and personnel alike.

Cambridge IVF aims to offer the full range of assisted conception services to NHS and self-funding patients. In addition, the NHS ovulation induction programme is run from this facility. The team at Cambridge IVF works very closely with the wider multi-disciplinary team in Reproductive Medicine and Surgery and the Gynaecology Departments as a whole. Reproductive Medicine and Surgery MDT meetings occur every Tuesday. Every fourth Tuesday the MDT is focussed on fertility and takes place in Cambridge IVF.

The Obstetric and Fetal Maternal Services have developed significantly within the last five years, and provide care to the local women of Cambridge and those referred in from neighbouring hospitals for specialist high risk Obstetric, Maternal, or Fetal Medicine opinions and clinical management. There are approximately 6000 deliveries per annum, and the proportion of high risk deliveries and those requiring specialist input has increased as a result of the Regional Neonatal Network and the increasing development of the maternal and fetal services within The Rosie. We currently offer 48 hour dedicated Consultant presence on the Delivery Unit and will be increasing this with the development of new posts The Midwifery Led Unit opened in 2005 and delivered over 500 low risk women last year. The Unit reaccredited at CNST Level 2 in 2010.

5.2 Staffing: NHS and Academic

The present medical staff establishment comprises:

<table>
<thead>
<tr>
<th>Obstetrics:</th>
<th>Miss S Bhatti MRCOG</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dr J Brewster MBChB MRCOG</td>
</tr>
<tr>
<td></td>
<td>MRCP(UK)</td>
</tr>
<tr>
<td></td>
<td>Miss K Gajewska-Knapik PhD MRCOG</td>
</tr>
<tr>
<td></td>
<td>Mr. J Brocklesby, BSc(Hons).</td>
</tr>
</tbody>
</table>
There are 13 Specialty Registrars, including 4 RCOG Sub-specialty training Fellows (Reproductive Medicine, Gynaecological Oncology, Urogynaecology, Fetal-maternal Medicine).

The NHS Consultants may be appointed Associate Lecturers with the University of Cambridge Faculty of Clinical Medicine and have responsibilities for teaching undergraduates and postgraduates.

5.3 Relationships with other Departments

The Department has close working relationships with the Departments of Endocrinology, Colorectal Surgery, Urology, Oncology, Radiology, Pathology, Genetics, Paediatrics, and the Professions Allied to Medicine.

5.4 Accommodation

Secretarial support and office accommodation will be provided for the post holder.
5.5 Research

The appointee should be committed to facilitating and initiating research within the area of Reproductive Medicine and Surgery. Current research areas in these fields include complications of assisted conception, quality of life following surgery for endometriosis and adolescent gynaecological endocrine problems.
SECTION 6 General Information

Cambridge University Hospitals NHS Foundation Trust in profile

Cambridge University Hospitals NHS Foundation Trust (CUH) is a thriving, modern NHS hospital based in Cambridge, England.

The hospital fulfils a number of important functions. It is the local hospital for people living in the Cambridge area, it is a specialist centre for a regional, national and international population, it is the teaching hospital for the University of Cambridge, and it is a world-class centre for medical research.

CUH's is now a flagship NHS hospital having achieved NHS Foundation Trust status in July 2004. It is also working in partnership with the University and their research partners (the MRC and CRUK) to make The Cambridge Biomedical Campus an internationally leading centre for biomedical and translational research.

The hospital already shares its site with a range of other organisations including the University Clinical School, the National Blood Authority, and laboratories funded by the Medical Research Council (MRC), the Wellcome Trust and Glaxo SmithKline, University of Cambridge Hutchison/Cancer Research UK (CRUK) Cancer Centre. The most recent addition is The Medical Research Council's stunning 270,000 sq ft facility to house the Laboratory of Molecular Biology which opened in May 2013. Building is currently underway on a new global R&D Centre and Corporate HQ for AstraZeneca and coming soon a state-of-the-art building for Papworth Hospital when it relocates to the Campus in 2017.

CUH’s commitment as part of the wider health community is to re-examine, re-evaluate and explore new ways of working: with our partners in health services, social care, and the city; with each other as colleagues; and with patients and the public. The agenda for modernisation drives this commitment; modernisation is not perceived as a separate issue, but rather as something that informs the whole structure, thinking and culture of the Trust.

Our commitment to our patients and our community is as an open, accountable and responsive organisation that fosters patient and public involvement, which we consider is crucial to the development of a modern hospital fit for the 21st century.

We pride ourselves on the teamwork, energy and commitment of our excellent staff – they are our most important assets. Recognising this, we have taken a positive approach to supporting them in their work through schemes to help work-life balance, improvements in the working environment and initiatives to make it easier for staff to explore new career opportunities and to develop professionally and personally.

CUH provides:

- accessible high-quality healthcare for local people
- specialist services for people in the East of England and beyond
- support for education and training in all healthcare staff, and a workplace where all staff have access to continuing learning and personal development
- support for research and development generating new knowledge, leading to improvements in population health and in healthcare delivery
- a contribution to economic growth, sustainable communities and a good quality of life for those we serve
Cambridge University Hospitals NHS Foundation Trust in detail

Addenbrooke’s Hospital, part of Cambridge University Hospitals NHS Foundation Trust (CUH) provides emergency, surgical and medical services, and is a centre of excellence for specialist services for liver transplantation, neurosciences, renal services, bone and marrow transplantation, cleft lip and palate reconstruction, treatment of rare cancers, medical genetics and paediatrics. CUH also includes The Rosie Hospital, which provides a full range of women’s and maternity services.

Last year 62,171 men, women and children were treated as inpatients, 112,861 people attended accident and emergency, and there were 730,973 visits to outpatient clinics (2016 figures). CUH medical staff hold clinics in 14 different regional hospitals so that patients do not have to travel to Cambridge. Nearly 100 of our Consultants hold some form of joint appointment with a dozen neighbouring hospitals.

CUH is a teaching hospital for medical undergraduates and postgraduates, nurses and students in other clinical professions and has a variety of initiatives to encourage life-long learning. Many training schemes are in place in our National Vocational Qualification Centre, Postgraduate Medical Education Centre and Learning Centre. Training schemes include cadet schemes in nursing, office technology, science, modern apprenticeships in clinical engineering and supporting training placements for biomedical scientists.

CUH has:
- Around 7500 staff
- An income of around £700 million per annum
- Around 1,000 beds
- Five intensive care units

Addenbrooke’s history

Addenbrooke's was one of the first provincial, voluntary hospitals in England. The Hospital opened its doors in 1766 with 20 beds and 11 patients. Dr John Addenbrooke, a fellow and former Bursar of one of the Cambridge Colleges, left just over £4500 in his will "to hire and fit up, purchase or erect a small, physical hospital in the town of Cambridge for poor people".

In 1540, two centuries before Addenbrooke’s was founded, the Regius Professorship of Physic in the University of Cambridge was founded by Henry VIII. Medical training on a modest scale developed at Addenbrooke’s during the late 1700s, and in 1837 (the year of Queen Victoria’s accession to the throne) the hospital became a recognised school of medicine.

Addenbrooke’s grew rapidly during the 19th and early 20th centuries, as medical science developed. By the 1950s, the hospital was having difficulty accommodating the expansion generated by the introduction of the National Health Service.

In 1959, building began on a new 66-acre site south of Cambridge, and the first phase of the Hospital was opened by Her Majesty the Queen in May 1962. Work continued to provide the majority of Addenbrooke’s as we know it today, with a fully-fledged Clinical School being established in 1976.

History

1766 Addenbrooke's Hospital was opened in Trumpington Street
1847 The first general anaesthetic using ether at Addenbrooke’s was carried out two weeks after it was first used in the USA
1918 Addenbrooke’s welcomed its first female medical student
1962 New site on Hills Road was officially opened by the Queen
1966 The first kidney transplant in the NHS was carried out at Douglas House Renal Unit
1968 Professor Sir Roy Calne carried out the first liver transplant in the NHS
1975 The first open heart surgery was carried out at Addenbrooke's
1981 Addenbrooke's first whole body scanner opened by Prince of Wales
1983 The Rosie Hospital was opened on the Addenbrooke's Campus
1984 Last patient left the 'old' Addenbrooke's Hospital site in Trumpington Street
1992 Addenbrooke's NHS Trust formed
1995 MRC Cambridge Centre for Brain repair opened by Duke of Edinburgh
2004 Addenbrooke's Hospital becomes a Foundation Hospital as is known as- Addenbrooke's Hospital Cambridge University Hospitals NHS Foundation Trust National Centre for pancreatic surgery was opened
2006 Addenbrooke’s Hospital was named one of five National Institute for Health Research comprehensive biomedical research centres
2007 New European headquarters for Cancer Research UK based on the campus were opened by the Queen
2009 CUH and local partners in clinical care, education and research became one of the government’s new academic health science centres, forming an alliance called Cambridge University Health Partners
2009 CUH was named by Dr Foster as one of the country's best performing trusts for patient safety
2012 CUH is now the designated level 1 Major Trauma Centre for the East of England region
2014 Our new electronic patient record system (EPIC) was implemented at CUH making us the first hospital in the UK to go paperless

**Positioning for the future**

Cambridgeshire is one of the fastest growing counties in the UK and it is estimated that the number of people over 45 years of age will rise by 55% over the next 20 years, and the county will see the continued expansion of research, business and high-tech industries.

Planning is already well advanced for additional capacity to meet this growing local demand. But it is not just a matter of providing extra beds and recruiting extra staff. The hospital needs to ensure high standards of patient care by supporting training and education for staff, and work closely with NHS partners and others to ensure that care is tailored to the needs and expectations of users. This is likely to involve developing some alternatives to hospital-based care.

Another challenge will be to ensure that improvements in clinical facilities keep up with the rapid pace of research investment, and that processes and governance support this growing research activity, some of which involves sensitive ethical, legal and social issues.

CUH contributes to the economic strength of the greater Cambridge area as a major employer and, with our research partners, to the biotechnology sector. As a public benefit corporation, the new NHS Foundation Trust will work in partnership with other local bodies, primarily local authorities and education providers, to support sustainable economic development in the locality.

**Research and development - working for tomorrow's medicine**

Cambridge medical research enjoys an international reputation for excellence, a reputation that extends from the laboratory to the bedside.

A great deal of research is carried out within the hospital. Over 1,000 projects and 400 clinical trials are run by Addenbrooke's staff. Much of the research is clinical and translational, turning basic science into new drugs and new therapies to improve patient care.

The Cambridge Biomedical Campus combines world-class biomedical research, patient care and education on a single site. Now undergoing a major expansion that includes the co-location of companies alongside the existing 12,000-strong community of healthcare professionals and
research scientists, the Campus is on track to becoming one of the leading biomedical centres in the world by 2020.

Research activity is supported by the Cambridge NHS Research and Development Consortium consisting of Addenbrooke’s Hospital, Papworth Hospital, the Cambridgeshire Mental Health Partnership NHS Trust and Primary Care Trusts, with representation from the Institute of Public Health.

**University of Cambridge School of Medicine**

The University Of Cambridge School of Clinical Medicine is a major centre for biomedical research and education of world leading quality. In the most recent University Funding Council Research Selectivity Exercise Cambridge shared the highest score for any Medical School in the country. Whilst the University of Cambridge has granted medical degrees since at least 1363, the university could not offer undergraduate clinical education until the Clinical School was formally established in 1975 with purpose built accommodation at Addenbrooke’s. In addition to these facilities comprising lecture theatres, seminar rooms and first class medical library, a postgraduate education centre was opened in the Clinical School building in 1980. The most recent HEFC teaching quality assessment of the undergraduate clinical education judged the learning facilities and the teaching in the clinical school to be of the highest quality.

The Clinical School admits 145 students annually for the clinical component of their medical education. Student teaching is organised in each department by an Attachment Director, often an NHS consultant, who is responsible to the Clinical Dean for the educational effort of that unit. The majority of students follow a 3 year clinical course with a strong emphasis on bedside clinical skills as well as clinical science. In September 1989 the first MB PhD programme in any UK medical school was established in Cambridge, in which selected students complete both their medical degree and a PhD in a 5 - 6 year course. A further 20 students per year undertake an accelerated four-year medical course for graduates.

Members of the consultant staff at CUH are expected to participate in teaching of clinical students under the guidance of the Director of Medical Education and Clinical Dean and with the appropriate Attachment Director. Consultants will be encouraged to demonstrate that they have received adequate training in teaching.

NHS Consultants who make a significant contribution to teaching will be considered for appointments as Associate Lecturers in the Faculty of Clinical Medicine. Associate Lecturers who are not graduates of the University may supplicate for the degree of Master of Arts after holding the office of Associate Lecturer for three years.

**General Information**

Cambridge is one of Britain’s smallest cities but also one of the fastest growing. The Arts Theatre within Cambridge is thriving and there are many musical activities to enjoy. The Fitzwilliam Museum is world famous.

For those with children of school age, there is a full range of public and private education institutions covering all age groups.

Cambridge is served by the national motorway network and regular train services to London King’s Cross or London Liverpool Street have a journey time of less than one hour.

Within CUH, the main concourse offers excellent shopping facilities; an advice centre; Bank; cafés; clothes boutique; dry cleaners; financial advisory services; hairdressing salon; Marks and Spencer Simply Food; newsagent; The Body Shop; gift shop; solicitor and travel agents. There is a Food Court which offers “fast-food”, as well as conventional options 24 hours a day.
In addition the Frank Lee Leisure and Fitness club provides comprehensive facilities for swimming, racquet sports, a multi-sports hall, a floodlit outdoor multi-sports facility, gym and bar facilities.

The Cambridge University Postgraduate Medical Centre has catering facilities as well as the library, lecture theatres and seminar rooms.

Within the University of Cambridge, there is an unrivalled range of educational facilities, diverse cultural, sporting and other leisure activities.
## Our Trust values and behaviours

<table>
<thead>
<tr>
<th>Values</th>
<th>Behaviours</th>
<th>Love to see</th>
<th>Expect to see</th>
<th>Don’t want to see</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safe</td>
<td>Safety</td>
<td>Shares lessons learned to help others to improve safety.</td>
<td>Always follows agreed safety and wellbeing procedures. Learns from mistakes and asks for help if they need it.</td>
<td>Shows a lack of focus on safety and wellbeing in their day-to-day work.</td>
</tr>
<tr>
<td></td>
<td>Raising concerns</td>
<td>Encourages others to raise concerns about safety or attitude.</td>
<td>Speaks up every time standards on safety, care or dignity are not met.Welcomes feedback.</td>
<td>Keeps concerns to themselves, and rejects feedback about their own behaviour.</td>
</tr>
<tr>
<td></td>
<td>Communication</td>
<td>Seeks ways to enhance understanding of information being communicated to meet people’s needs.</td>
<td>Keeps people informed and gives clear explanations in ways people can understand.</td>
<td>Doesn’t give people the information they need. Uses jargon inappropriately.</td>
</tr>
<tr>
<td></td>
<td>Teamwork</td>
<td>Encourage others to contribute and demonstrates better ways of working within and across teams.</td>
<td>Works as part of a team. Co-operates and communicates with colleagues. Values other people’s views.</td>
<td>Excludes others and works in isolation.</td>
</tr>
<tr>
<td></td>
<td>Reassuringly professional</td>
<td>It constantly aware that what they say and do affects how safe other people feel.</td>
<td>Is calm, patient and puts people at ease. Takes pride in their own appearance and environment.</td>
<td>Passes on their negativity/ stress. Is critical of other teams or colleagues in front of others. Displays unprofessional appearance.</td>
</tr>
<tr>
<td>Kind</td>
<td>Welcoming</td>
<td>Goes out of their way to make people feel welcome.</td>
<td>Is polite, friendly, makes eye contact, smiles where appropriate and introduces themselves. ‘Hello my name is...’</td>
<td>Ignores or avoids people. Is rude or abrupt, appears unapproachable/moorish.</td>
</tr>
<tr>
<td></td>
<td>Respectful</td>
<td>Applies a broader understanding of the diverse needs of patients/colleagues. Supports others to be themselves.</td>
<td>Treats everyone as an equal and valued individual. Acts to protect people’s dignity.</td>
<td>Ignores people’s feelings or pain. Makes people feel bullied, belittled or judged.</td>
</tr>
<tr>
<td></td>
<td>Helpful</td>
<td>Thinks about the needs of others. Goes the ‘extra mile’ for other people.</td>
<td>Is attentive and compassionate, helps people who need help, or finds someone who can. Never walks by.</td>
<td>Makes people feel like a burden. ‘It’s not my patient/job/problem’.</td>
</tr>
<tr>
<td></td>
<td>Listen</td>
<td>Makes time to listen to people even when busy</td>
<td>Listens to people in an attentive and responsive manner.</td>
<td>Disinterested, dismissive or talks over people.</td>
</tr>
<tr>
<td></td>
<td>Appreciate</td>
<td>Goes out of their way to make people feel valued for their efforts and achievements.</td>
<td>Encourages people’s efforts. Notices when people live up to our values, says thank you.</td>
<td>Doesn’t notice or appreciate people’s efforts.</td>
</tr>
<tr>
<td>Excellent</td>
<td>Aiming high</td>
<td>Their positive attitude inspires others to achieve the highest levels of quality.</td>
<td>Always aims to achieve the best results</td>
<td>Accepts mediocrity or means without looking for solutions.</td>
</tr>
<tr>
<td></td>
<td>Improving</td>
<td>Helps others to find creative solutions to problems and shares good practice.</td>
<td>Suggests ideas for better ways of doing things and looks for opportunities to learn.</td>
<td>Resists change: ‘we’ve always done it this way’.</td>
</tr>
<tr>
<td></td>
<td>Responsible</td>
<td>Shows enthusiasm and energy to achieve excellent results.</td>
<td>Takes responsibility and has a positive attitude.</td>
<td>Avoids responsibility.Blames or criticises others.</td>
</tr>
<tr>
<td></td>
<td>Timely</td>
<td>Always respects the value of other people’s time.</td>
<td>Is on time, efficient, organised and tidy. Apologises and explains if people are kept waiting.</td>
<td>Misses deadlines or keeps people waiting, without explanation/apology.</td>
</tr>
<tr>
<td></td>
<td>Makes connections</td>
<td>Helps others to understand how services connect.</td>
<td>Thinks beyond their own job and team to make things easier for people.</td>
<td>Focuses on their own department needs to the detriment of the people they serve.</td>
</tr>
</tbody>
</table>

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Together-Safe | Kind | Excellent

Addenbrooke’s Hospital | Rosie Hospital
## Leadership behaviours

<table>
<thead>
<tr>
<th>Safe</th>
<th>For example</th>
</tr>
</thead>
</table>
| Involve, don’t micromanage | • Being clear with your team members, by setting clear performance goals and quality indicators.  
• Focusing on explaining the outcome and its relevance to CUH, Avoiding deciding how things have to be done.  
• Involving and trusting individuals and demonstrating that their contributions and ideas are valued and important for delivering patient care. |
| Hold to account, don’t turn a blind eye | • Ensuring everyone knows what is expected of them and helping them to resolve and learn from their mistakes.  
• Constructively challenging others (including your peers) when their behaviour does not meet the standards that CUH expects.  
• Taking time to ensure that your team members have all the knowledge, skills & support required to do their job so that they understand what they are accountable for. |
| Support others to speak up | • Creating an environment where individuals feel able to speak up knowing that you will take their concerns seriously and take appropriate action.  
• Providing a caring and safe environment to enable everyone to do their jobs effectively.  
• Having transparent processes and systems to reach agreement about priorities, allocation of resources or approaches to service delivery. |

<table>
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<tr>
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<th>For example</th>
</tr>
</thead>
</table>
| Seek to understand, don’t jump to conclusions | • Using questioning techniques to make sure you have all the relevant information and facts before making decisions.  
• Being fair and consistent in your management style.  
• Understanding people come from varied backgrounds; challenging bias, prejudice & intolerance. |
| Encourage, don’t criticise | • Seeking opportunities for your team members to broaden their skills, experience and knowledge – seeking opportunities where possible for them to be involved in internal and external initiatives.  
• Looking for opportunities to thank and praise good performance. Making sure your team members know that you value the contribution that they make.  
• Giving people permission to put their ideas into practice. |
| Appreciate, don’t blame | • Making time to listen to people even when busy.  
• Listening to people in an attentive and responsive manner.  
• Ensuring that you do not appear disinterested or dismissive or talk over people. |

<table>
<thead>
<tr>
<th>Excellent</th>
<th>For example</th>
</tr>
</thead>
</table>
| Inspire, don’t disengage | • Communicating a compelling and credible vision of the future in a way that makes it feel achievable and exciting.  
• Seeking to be the best, learn from others and share ideas through participation, networking and collaboration.  
• Identifying how to have a positive impact on other people. Creating a positive environment where people want to stay and develop their careers and do the best that they can for patients. |
| Be visible | • Building your ‘presence’, not just by being present but by actively listening and then following through on actions.  
• Managing your time to ensure you are regularly available to your teams and individuals.  
• Ensuring you are accessible to your team, avoiding giving them signs you are too busy to listen. |
| Develop others, don’t hold people back | • Ensuring CUH has the best, most capable people.  
• Acting as a role model and being a steward for your staff’s careers.  
• Helping individuals understand how they can improve and develop using a range of experiences. |

Look at the new Leaders and Managers link on the Home page of Connect for a range of resources to support you.
SECTION 7 General Conditions of Appointment

7.1 General Conditions of Appointment

The appointee will enjoy terms based on the nationally agreed Terms and Conditions of Service for Consultants (England) 2003.

(a) The successful candidate will be required to live within 15 miles of CUH, or 30 minutes travelling time when on call;

(b) The appointee will be expected to cover for colleagues’ absence from duty on the basis of mutually agreed arrangements with the Department and with the Employing Trust. This is arranged by mutual agreement of consultant colleagues and approval of the Divisional Director, in accordance with standard Trust and NHS regulations. It is essential that six weeks notice is given to allow for proper planning and prevent cancellations of patients' appointments/surgery. This includes all forms of leave;

(c) The Trust requires the successful candidate to have and maintain full registration and a Licence to Practise with the General Medical Council; to be on the GMC Specialist Register at commencement and to fulfil the duties and responsibilities of a doctor as set down by the General Medical Council;

(d) All appointments are subject to satisfactory Occupational Health Clearance being obtained;

(e) The appointment is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation Act 1974 (Exemptions) Order 1975. Applicants are not entitled therefore to withhold information about convictions which for other purposes are “spent” under the provision of the Act, and in the event of employing any failure to disclose such convictions could result in dismissal or disciplinary action by the Trust. Any information given will be completely confidential and will be considered in relation to an application for positions to which the Order applies;

(f) With the Terms of DHSS Circular (HC) (88) – Protection of Children – applicants are required when applying for this post to disclose any record of convictions, bind-over orders or cautions. The Trust is committed to carefully screening all applicants who will work with children and you will be expected to undertake a 'disclosure' check.
SECTION 8 Application Information

Applicants who are unable, for personal reasons, to work full time will be eligible to be considered for the post. Job share applicants are also welcomed. If appointed, modification of the job content will be discussed on a personal basis in consultation with consultant colleagues.

Please note:
Expenses of short-listed candidates will be reimbursed at rates equivalent to those listed in the Terms and Conditions of Service for Hospital Medical and Dental Staff.